wp|property|finance

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Confidential Fact Find

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Mortgage/Loan Application Data Capture Form

Purpose of this application:	Yes		No
To purchase or refinance a residential owner occupied or Buy to Let/investment property		Have you completed & attached a Residential & BTL Loan Enquiry	
To purchase or refinance a commercial or semi commercial trading premises or investment property		Have you completed & attached a Commercial Loan Enquiry.	
To purchase or refinance an owner occupied or Buy to Let/Investment property using a bridging/short term loan.		Have you completed & attached a Decision in Principle (Bridging & Short-Term Loans)	
You must complete one of the above enquiry	forms in ac	ddition to this application	

Important information:

This Confidential Fact Find & Mortgage/Loan Application Data Capture Form will be used to assist us in completing the lenders application forms for you. Before completing & signing this document, you must ensure & confirm you have received a copy of our Terms of Business (information about our services), a copy of our Privacy Policy Statement and you have read and understand the content of these. In addition to this form, you will need to complete, if you haven't already done so, one of our enquiry forms created specifically to capture the data for the purpose of mortgage/loan you are applying for. You may need to provide additional information and documentation to support your application and you will be advised of these requirements during the application process. When a lender application has been completed on your behalf, a copy will be sent to you for checking and signing, please ensure you read the lender's declaration carefully and ensure you understand this before signing. The lender may issue additional documentation, agreements, terms and contracts which may need to be signed. These should be read carefully and understood before doing so. Do not sign anything you do not fully understand and seek professional advice if you need to. Please ensure you understand the risks involved in taking out a mortgage or loan secured against a property and take the appropriate legal advice before you enter into such a transaction. Please ensure you also take appropriate advice from qualified tax advisers, planning consultants, quantity surveyors, chartered engineers, valuers & surveyors and other qualified professionals that may need to be involved with your particular proposition. It is your responsibility to ensure you can afford any mortgage or loan you agree to. The information you provide to us, the lender or any third party connected with this application must be true, accurate and may need to be evidenced.

YOUR HOME OR PROPERTY MAY BE REPOSSESSED IF YOU DO NOT KEEP UP REPAYMENTS ON ANY MORTGAGE OR LOAN SECURED AGAINST IT.

For office use only:					
Client name:					
Co. Name:					
Customer ref. no.					
Broker name:					
Date started:					

W P Property Finance is the trading name of Positive Property Finance Ltd. First Floor, Media House, 3 Threshelfords Business Park, Inworth Road, Feering, Essex. CO5 9SE Tel. No. 01206 586580 which is authorised and regulated by the Financial Conduct Authority under FCA reference number: 702870.

Financial Services and Markets Act 2000

Independent Financial Advisers and mortgage brokers are required to have proper regard for a client's best interests in any advice given. They must therefore do their utmost to ensure that they are aware of your financial circumstances so that their advice is the most suitable for your needs. The questions here have been specifically designed to help your adviser provide advice that meets your needs. If, for any reason, you decline to answer any, or all the questions or, if you fail to provide true and accurate information to the best of your knowledge, the advice given subsequently may not be best advice, as it can only be based on the information provided in this and accompanying documents.

Personal & contact details:								
Titley (Mr. Mrs. Ms. Miss. Dr. ether)	[Applic	ant 1:		[Applic	ant 2:	
Title: (Mr, Mrs, Ms, Miss, Dr, other)								
First Name/s:								
Middle name/s:								
Surname:								
Previous, other or maiden name:								
Date: (change of name)								
Date of birth:								
Gender:								
Married/Civil Status:								
Place of birth:								
Nationality:								
Country of residence:								
Relationship to other applicant/s:								
National insurance no.:								
Expected retirement/state pension age:		State	pension age			State	pension age	
Present home address & full postcode:								
Residential status: (owner, tenant, living with parents, ot	her)							
Date moved to current address:								
Home telephone no.:								
Mobile telephone no.:								
Work telephone no.:								
Email address:								
Contact method: (i.e., email/phone & preferred time)								
If renting, how much do you pay?	£		per		£		per	
Are you on the electoral role there?	Yes		No		Yes		No	
Are you in good health?	Yes		No		Yes		No	
Do you have religious beliefs? (mortgage related)	Yes		No		Yes		No	
Have you smoked or used any tobacco, nicotine								
replacement products or e-cigarettes in the last 12	Yes		No		Yes		No	
months	[
Provide more information here if required:								

Previous address/s: (please provide 3 years address history)									
Occupier:	Full address & postcode:	Date moved in:	Date Moved out:						

Dependants:						
Dependant of:	Dependant's full name:	Date of birth:	Living with you:			
			Yes		No	
			Yes		No	
			Yes		No	
			Yes		No	
			Yes		No	
			Yes		No	
			Yes		No	
			Yes		No	

Employment:									
			Арр	licant 1:			Арр	licant 2:	
		Employee		Employer		Employee		Employer	
Type of employment:		Salaried		Director		Salaried		Director	
		Sole trader		Partnership		Sole trader		Partnership	
		Ltd. Co.		Shareholder		Ltd. Co.		Shareholder	
Occupation, job title, job description:									
If shareholder, current shareholding:									
Are you full time or part time?	ļ	Full time		Part time		Full time		Part time	
Name of employer or business name:									
Company registration number:									
UK incorporated:		Yes		No		Yes		No	
						1			
Trading address of employer or busines	s:								
Type of business / industry:									
Date employment commenced:									
bate employment commenced.									
Additional employment:									
Type of employment:									
Occupation, job title, job description									
If shareholder, current shareholding									
Are you full time or part time?		Full time		Part time		Full time		Part time	
Name of employer or business name:									
Company registration number:									
UK incorporated:		Yes		No		Yes		No	
Trading address of employer or busines	s:								
Type of business / industry:									
Date employment commenced:									
Previous employment:									
Type of employment:									
Occupation, job title, job description									
If shareholder, previous shareholding									
Were you full time or part time?	I	Full time:		Part time:		Full time:		Part time:	
Name of employer or business name:					_				
Company registration number:									
UK incorporated:	ļ	Yes		No		Yes		No	
	1								
Trading address of employer or busines	s:								
Type of business / industry:									
Date employment commenced:									
Date employment ceased:									
Date employment ceased.									
Professional connections:	Colici	tor/logal ranges	ontativa	Corr	orato tav a	dvicore:	-		at.
Contact name:	201101	tor/legal represe	entative:	Corp	orate tax a	uvisers:	E	Business accountai	nt:
Contact name:									
Business name:									
Business address & postcode:									
Office telephone no.									
Mobile telephone no.									
Email address:									
DX no.:									

Bankers:

	Personal bank account:	Business bank account:	Savings/other bank account:
Bank name:			
Name on the account:			
Account No.			
Sort code:			
Bank address & postcode:			

Income:	Applicant 1: Applicant 2:							
	Amount received per:	Year	Month	Week	Amount received per:	Year	Month	Week
Basic salary: (evidenced on payslip)	£				£			
Guaranteed overtime / bonus:	£				£			
Regular overtime / bonus:	£				£			
Regular commission:	£				£			
State pension income:	£				£			
Private / other pension income:	£				£			
State benefits: (please provide breakdown in notes)	£				£			
Other income: (please provide breakdown in notes)	£				£			
Landlord gross rental income: (last year)	£				£			
Ltd. Co. dividends: (latest accounting year)	£				£			
Ltd. Co. dividends: (previous accounting year)	£				£			
Net profit:	£		Ta	ax year:	£		Та	x year:
(Last three years returns. Provide annual net profit and the tax year it relates to)	£		Ta	ax year:	£		Та	x year:
profit and the tax year it relates to	£		Ta	ax year:	£		Та	x year:
Net take home pay from all sources:	£				£			

Expenditure:	Applicant 1:	Year	Month	Week	Applicant 2:	Year	Month	Week
Current mortgage or rent:	£				£			
Current insurance payments:	£				£			
Current pension contributions:	£				£			
Alimony payments:	£				£			
Maintenance for dependants:	£				£			
Utilities: (gas, electric, water, other fuels)	£				£			
TV/satellite/broadband/telephone landline:	£				£			
Mobile phone:	£				£			
Council tax:	£				£			
Food/living expenses: (clothing/personal/household)	£				£			
Childcare, school & education fees:	£				£			
Ground rent & property maintenance:	£				£			
Essential travel costs: (commuting)	£				£			
Additional travel costs:	£				£			
Holidays:	£				£			
Socialising & leisure activities:	£				£			
Regular savings and investments:	£				£			
Other: (please provide details in the notes)	£				£			
Totals:	£				£			
	•	•						

Non-property assets: (the	ese should include, bank sav	vings, investments, stocks & shares, bo	nds, ISAs, insurance	policies, etc.)	
Owner:	Asset type:	Provider:	Date started:	Asset Value:	Annual Income:
				£	£
				£	£
				£	£
				£	£
				£	£
				£	£
				£	£
				£	£
				£	£
				£	£

Unsecured liabilities: (these should include, personal loans, credit/store cards, hire purchase, car finance, etc.)										
Owner:	Liability type:	Provider/lender:	Current debt:	Cost pm:	End date:	Cons	Consolidated into loan?			
			£	£		Yes		No		
			£	£		Yes		No		
			£	£		Yes		No		
			£	£		Yes		No		
			£	£		Yes		No		
			£	£		Yes		No		
			£	£		Yes		No		
			£	£		Yes		No		
			£	£		Yes		No		
			£	£		Yes		No		

Other owner-occupied property: (including 2 nd homes, family homes, holiday homes etc.)										
Owner:	Current value:	Mortgage o/s:	Net value:	Lender:	Ann. Inc.: (if let)	Postcode + name/no.& street:				
	£	£	£		£					
	£	£	£		£					
	£	£	£		£					
	£	£	£		£					
	£	£	£		£					
	£	£	£		£					

Investment/Buy to let property: (portfolio landlords, those owning 3 or more mortgage properties, should provide a detailed portfolio spreadsheet)										
Owner:	Current value:	Mortgage o/s:	Net value:	Lender:	Ann. rental inc.:	Postcode + name/no.& street:				
	£	£	£		£					
	£	£	£		£					
	£	£	£		£					
	£	£	£		£					
	£	£	£		£					
	£	£	£		£					

Secured mortgages & loans: (including 2 nd charge loans, business loans, other loans etc. not already mentioned)									
Owner:	Liability type:	Provider/lender:	Current debt:	Cost pm:	End date:	Consolidated into loan			oan?
			£	£		Yes		No	
			£	£		Yes		No	
			£	£		Yes		No	
			£	£		Yes		No	
			£	£		Yes		No	
			£	£		Yes		No	

Credit profile:	Applicant 1:					Applicant 2:			
Have you ever had a mortgage or loan application refused or declined for any reason?	Yes		No		Yes		No		
Have you ever had a judgement for debt, or a loan default registered against you?	Yes		No		Yes		No		
Have you ever been declared bankrupt, in debt management or made an arrangement with creditors?	Yes		No		Yes		No		
Have you ever missed or made late regular payments on any credit or loan agreement?	Yes		No		Yes		No		
Have you ever failed to keep up payments on current or previous mortgage, loan or rental agreement?	Yes		No		Yes		No		
If any applicant has answered yes to any question above you will need to provide further details and a copy of your credit reports									

Ltd Co/LLP applicati	ons:										
Company name:			Co. registration no.								
	Director/Shareholder 1:	Director/Shareholder 2:	Director/Shareholder 3:	Director/Shareholder 4:							
Full name:											
Position:											
Shareholding:											
Nationality:											
Country of residence:											
	All directors & shareholders will need to complete a separate Fact Find/application form										
Parental/Guarantor assisted applications:											
	Parent/Family Me	ember/Guarantor 1:	Parent/Family Mer	mber/Guarantor 2:							
Full name:											
Relationship:											
Date of Birth:											
Nationality:											
Country of residence:											
	All parents, family member, §	guarantors, will need to complete	a separate Fact Find/application for	m							
	tions: (Including inter family pur	chases & landlords)									
Company name: (if applie											
	Ver	ndor 1:	Vend	or 2:							
Full name:											
Relationship:											
Home address & full											
postcode:											
Nationality:											
Country of residence:											
Nature of gift: (please de	tail amount of gift and means i.e.,	cash, equity/discounted sale, oth	er)								

Risks:

Buying any property and arranging finance in order to do so involves taking a risk. Engaging us as your brokers to assist with your application does not completely mitigate all the risks associated with this process as many of these can be outside our control. If the mortgage is regulated then you are offered some protection against financial loses if you can evidence you have been misled or poorly advised by a regulated broker or a lender. If the mortgage is unregulated, then you forego this protection.

- When we introduce a lender to you we cannot be held responsible for any decisions they make. This also includes time delays incurred or change of policy decisions that a lender (or any other associated professional or third party) make in relation to you or your application. A lender can also withdraw a loan offer at any time, and they can issue a notice for a mortgage to be repaid on demand if they have a valid reason to do so.
- Valuers instructed by the lenders are working on the lenders behalf whether you have paid for that valuation or not. We cannot be held responsible for the decisions they make or their professional opinion of the value of your current/proposed property.
- If, in the valuer's opinion, further inspections or reports are required to assess the condition of the property, we or the lender cannot be held responsible for the purpose of this report or the additional costs you may incur.
- We do not engage the services of estate agents and cannot be held responsible for their actions if they withdraw the property or change any terms or conditions of the purchase.
- We do not recommend solicitors (but we can instruct on your behalf if asked to do so). They are not employed by us and therefore, we are not responsible for their delays, or any action or decisions they make in relation to the services they have offered you.
- The type of mortgage/loan being applied for must be appropriate for the purpose, and you must tell us, and the lender, of your true intentions. If you do not, then you may be intentionally or unintentionally be committing mortgage fraud.
- If you borrow money secured against a property for any purpose other than to purchase that property you must ensure the reason to do so is legal and acceptable to the lender.
- You must ensure you have the means to repay the mortgage within the agreed term.
- You must ensure you make adequate provision to maintain your mortgage payments on time and make suitable provision to continue these payments or repay the mortgage if you are unable to do so for any reason.

By returning this form, you acknowledge you have read this document thoroughly and fully understand the risks associated with buying property and applying for mortgage/loan finance.

Product preferences: Do you want fixed mortgage rate for a certain period?	Yes	No	< 2 2 +		3 +		5 +		10 +	
Do you want a Bank Base Rate tracker mortgage?			years years <2 2 2+ years years		years 3 + years		years 5 + years		years 10 + years	
Do you want a lender rate discounted mortgage?			<pre><2 2 + years years</pre>		3 + years		5 + years	_	10 + years	
Do you want a cashback (initial sum) mortgage?			, Reason/detail		/		,		/	
Are you happy to pay higher lending fees?			Reason/detail							
Do you have a deadline completion date?			Reason/timescale							
Would you accept a tie in on a preferential rate?			Reason/detail							
Do you want lenders fees added to the loan?			Reason/timescale							
Do you plan to pay off all or part of the mortgage during the preferential rate period?			Reason/timescale							
Are you likely to move home during the preferential rate period of the mortgage?			Reason/timescale							
Do you need the mortgage repaid on or before you retire from working?			Reason/detail							
Do you want to keep your existing mortgage term?			Reason/detail							
Do you want to guarantee the mortgage is repaid by the end of the term?			Reason/timescale							
Might your household income or expenditure change significantly with the foreseeable future?			Reason/timescale							
Do you have any concerns about interest rate movements?			Reason/detail							
Do you fully understand the risks associated with taking an interest only mortgage?			Detail							
Do you understand the risks associated with consolidating unsecured debt into this mortgage?			Detail							
Will you make your own arrangements to repay the			Detail							
mortgage at the end of the term?			Detail							
mortgage at the end of the term?										
	Ves			vide a brie	outline	e of your	current	arrange	ments	
Repayment strategy and protection: Will this mortgage be repaid in full should any applicant	Yes	No	Please prov	vide a brie	ef outline	e of your	current	arrange	ments	
Repayment strategy and protection:	Yes	No		vide a brie	ef outline	e of your	current	arrange	ments	
Repayment strategy and protection: Will this mortgage be repaid in full should any applicant lose their life during the term of the loan? Will this mortgage be repaid in full should any applicant suffer a serious or debilitating illness or condition?	Yes	No		vide a brie	ef outline	e of your	current	arrange	ments	
Repayment strategy and protection: Will this mortgage be repaid in full should any applicant lose their life during the term of the loan? Will this mortgage be repaid in full should any applicant suffer a serious or debilitating illness or condition? Will you be able to maintain the mortgage payments if any applicant cease to be gainfully employed?	Yes	No		vide a brie	ef outline	e of your	current	arrange	ments	
Repayment strategy and protection: Will this mortgage be repaid in full should any applicant lose their life during the term of the loan? Will this mortgage be repaid in full should any applicant suffer a serious or debilitating illness or condition? Will you be able to maintain the mortgage payments if	Yes	No No		vide a brie	ef outline	e of your	current	arrange	ments	
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Repayment strategy and protection: Will this mortgage be repaid in full should any applicant lose their life during the term of the loan? Will this mortgage be repaid in full should any applicant suffer a serious or debilitating illness or condition? Will you be able to maintain the mortgage payments if any applicant cease to be gainfully employed? Will you be able to maintain the mortgage payments if any applicant suffer sickness or disability? Estate planning:	Yes Yes Yes	No No No								
Repayment strategy and protection: Will this mortgage be repaid in full should any applicant lose their life during the term of the loan? Will this mortgage be repaid in full should any applicant suffer a serious or debilitating illness or condition? Will you be able to maintain the mortgage payments if any applicant cease to be gainfully employed? Will you be able to maintain the mortgage payments if any applicant suffer sickness or disability? Estate planning: Do you have a written <u>Will</u> , is it up to date, and is it kept in a secure place?			Please prov							
Repayment strategy and protection: Will this mortgage be repaid in full should any applicant lose their life during the term of the loan? Will this mortgage be repaid in full should any applicant suffer a serious or debilitating illness or condition? Will you be able to maintain the mortgage payments if any applicant cease to be gainfully employed? Will you be able to maintain the mortgage payments if any applicant suffer sickness or disability? Estate planning: Do you have a written Will, is it up to date, and is it kept			Please prov							
Repayment strategy and protection: Will this mortgage be repaid in full should any applicant lose their life during the term of the loan? Will this mortgage be repaid in full should any applicant suffer a serious or debilitating illness or condition? Will you be able to maintain the mortgage payments if any applicant cease to be gainfully employed? Will you be able to maintain the mortgage payments if any applicant suffer sickness or disability? Estate planning: Do you have a written <u>Will</u> , is it up to date, and is it kept in a secure place?			Please prov							
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Repayment strategy and protection: Will this mortgage be repaid in full should any applicant lose their life during the term of the loan? Will this mortgage be repaid in full should any applicant suffer a serious or debilitating illness or condition? Will you be able to maintain the mortgage payments if any applicant cease to be gainfully employed? Will you be able to maintain the mortgage payments if any applicant suffer sickness or disability? Estate planning: Do you have a written <u>Will</u> , is it up to date, and is it kept in a secure place? Has this <u>Will</u> been reviewed within the last 5 years? Additional services: Do you need our assistance to find solicitors or conveyan	Yes Yes Cers who h	No ave expe	Please prov	vide a brie nortgage y ed advice?	ef outline vou are a	e of your	current	arrange	ments	No
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Consent authority:	
Please provide names, details and your consent of those we may need to contac application for a mortgage or loan.	ct on your behalf to obtain the information we require to assist with your
Please provide consent and contact details for:	
Name:	I give my authority for you to provide any information requested by W. P. Property Finance on my behalf. Name: Signature: X Date: X
Email: Please provide consent and contact details for:	Ref/Account no/s:
Name: Position: Company: Address Contact No. Email:	I give my authority for you to provide any information requested by W. P. Property Finance on my behalf. Name: Signature: X Date: Ref/Account no/s:
Please provide consent and contact details for:	
Name:	I give my authority for you to provide any information requested by W. P. Property Finance on my behalf. Name: Signature: X Date: Ref/Account no/s:
Please provide consent and contact details for:	
Name:	I give my authority for you to provide any information requested by W. P. Property Finance on my behalf. Name: Signature: X
Contact No. Email:	Date: Ref/Account no/s:

Notes:

Please use this space to record any further information that you feel would be important to us or the lender that may not have been recorded in this and the accompanying enquiry forms we have provided. Any advice we provide on regulated mortgage products **will only** be based on information in these documents.

Disclaimer:

This Confidential Fact Find & mortgage/loan application data capture form has been designed to capture the information we need in order to offer advice to you. Advice will only be offered after you have read, accepted, and signed our terms of business. It will be used in conjunction with other forms and documentation requested which will vary according to the nature of your needs and enquiry. The advice given, will only be based on the information you provide in these documents. Any advice we provide to you will be offered in good faith based on our understanding and knowledge of the marketplace at the time. Any mortgage rates discussed or offered are not guaranteed, any quotes provided will only be valid on the day they are issued. Lender's criteria can change at any time; therefore, we cannot guarantee you will be accepted for any loan or mortgage based on this information and cannot be held responsible for any decisions made by any lender. All regulated firms will carry out their own background checks on the validity of any information provided and suspicious activity will be reported to the appropriate authorities.

Declaration & Signatures:			Applicant 1:			Applicant 2:		
I/we confirm that the information provided in this document is true, accurate and can be evidenced.	Full name: Signature:	x		X	x		X	C
	Date:							
W P Property Finance is the trading name of Positive Property Finance Ltd. First Floor, Media House, 3 Threshelfords Business Park, Inworth Road, Feering, Essex. CO5 9SE Tel. No. 01206 586580 which is authorised and regulated by the Financial Conduct Authority under FCA reference number: 702870.								
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