



The Property Sale Process - Explained

The good news about selling a property is it's usually a simpler process than buying one! This is a summary of the steps your legal representative need to take to sell your property.

This is just a summary of what's involved in the sale process so don't worry if things don't quite make sense; they'll be explained in more detail later on. Remember, you can call us if you have any questions.

The process may differ slightly depending on what legal firm you choose; this is how one of our trusted lawyers work.

Sale Milestones

- **Send Us Your Lender Details**
Send us the name, address and account number of your lender. If you don't have a mortgage, you'll need to tell us where the deeds are.
- **Complete Forms**
Complete and return any forms we send as soon as possible.
- **Draft Contract**
We'll prepare a draft contract to send to the buyer's solicitor.
- **Issue the Contract**
We'll issue the contract to buyer's solicitors and answer any questions they ask us.
- **Sign the Contract**
We'll send you the contract to look over and sign and agree a completion date.
- **Exchange Contracts**
We'll exchange contracts with the purchase solicitors and confirm the completion date.
- **Lender Redemption**
We'll ask your lender for a redemption figure for your existing mortgage.
- **Prepare Statement**
We'll prepare a statement detailing the balance due to you or extra payments required.
- **Transfer Deed**
We'll receive the transfer deed from buyer's solicitor.
- **Sign Transfer Deed**
Sign the transfer of your property.
- **Completion**
Check we have received buyer's money and then hand over keys!