



COVID-19

The health and well-being of our staff, colleagues and business partners is our highest priority. Our approach is to look at prevention whilst being prepared to adapt to changes in working practices which COVID -19 may cause the business, our staff and colleagues.

Coronavirus (COVID 19) is continuing to spread and during this period we will monitor the situation daily to ensure we understand how it may affect our employees, clients and third parties.

We have plans in place should we need to change or adapt our working practices in the coming weeks to maintain our service levels and ensure customers experience minimal disruption.

We intend to maintain the contact we have with clients in the usual manner with an exception for face to face meetings which we are limiting to essential business only, if absolutely necessary. If any of our clients are changing their approach to limit face to face meetings, we will accommodate this.

We will remain diligent over the coming weeks to do our best to prevent any impact on the products and services we provide.